

## **Processing of personal data - Information in accordance with the General Data Protection Regulation (2016/679/EC)**

Advokataktiebolaget Nordic Law ('Nordic Law') are the data controller for the personal data regarding contact persons obtained in conjunction with assignments or which is otherwise processed when an assignment is prepared or managed. Although you are not obliged to provide personal data to us, without it we cannot commit to an assignment, as we would be unable to carry out the necessary exclusion and money laundering checks.

We process data in order to carry out obligatory exclusion and (where applicable) money laundering checks, to carry out and administer the assignment, to safeguard your interests and for accounting and invoicing purposes. This data is processed on the basis of agreements, legal obligations, duties in the public interest or a balance of interests.

Data may also be used for business and method development, market analysis, statistics, and risk management. Data processed with the aim of developing and analysing the business is processed on the basis of our legitimate interest in developing the business and communicating with our contacts.

We will not disclose personal data to external parties unless (i) it has been expressly agreed between the law firm and you, (ii) it is necessary to safeguard your rights within the framework of a specific assignment, (iii) it is necessary for us to fulfil statutory obligations or subsequent decisions by public authorities or court rulings or (iv) in the event that we hire independent service providers who carry out assignments on our behalf. If necessary, data may be disclosed to courts, public authorities, counterparties and counterparty representatives in order to safeguard your rights.

In accordance with Nordic Law's legal obligations in accordance with the Swedish Bar Association's Statutes and Code of Conduct, personal data may be saved for a period of ten years from the date of completion of the case, or a longer period as dictated by the nature of the case. Data processed with the aim of developing, analysing, and marketing the law firm's business is saved for a period of ten years after the latest contact. If you unsubscribe from the newsletter or similar, your email address will be immediately deleted.

You have the right, free of charge, to request information from Nordic Law about the use of your personal data. At your request or our own initiative, we will amend or delete data that is incorrect, or limit the processing of such data. You also have the right to request that your data is not processed for direct marketing purposes. You are also entitled to obtain a copy of your personal data in a machine-readable format or, where technically feasible, to have the data transferred to a third party nominated by you.

If you are dissatisfied with our processing, you can submit a complaint to a supervisory authority, which in Sweden is the Swedish Data Protection Authority ([www.datainspektionen.se](http://www.datainspektionen.se)). You can also contact the supervisory authority in the country where you live or work.

Should you have any questions relating to our processing of personal data, please email us at [office@nordiclaw.se](mailto:office@nordiclaw.se) or contact us at the below address.

Advokataktiebolaget Nordic Law, P.O. Box 5043, SE-402 21 Göteborg, Sweden.

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